Minutes of the Meeting

Minutes of the Meeting of the Heads of the Departments& Chairpersons Board of Studies (Autonomous) held on 29.03.2022 at 03.30 P.M at e-Committee Room, Main Building UCE (A), OU.
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Principal, UCE (A), OU has started the meeting with the welcome address to the Dean, Faculty of Engineering, Director, CDAAC, Vice-Principal, all the Heads of the Departments, Chairpersons Board of Studies (Autonomous), President, OUCE Alumni Association. The main agenda of this meeting is to discuss the matters related to M.E. / M.Tech. Curriculum Design for the academic year 2022-2023.

The following points were discussed and recommended for the approval of Academic Council.

- Principal has informed that a committee was constituted on 8th February 2022 to revise &design the PG curriculum under the Chairpersonship of Dean, Faculty of Engineering and other members. The committee has suggested the scheme of instruction and evaluation as enclosed at Flag 'A'. It is decided to have 40 Marks for CIE and 60 marks for SEE and other requirements are shown in the table.

- The pass marks is 50% for overall and the pass marks for SEE is 40%. There are no minimum pass marks for CIE.

- Principal has informed the Heads and CBoS (Autonomous) and other members that, the PG curriculum is to be designed in order to meet the requirements of OBE, student centric, skilled based and to convert the skills into enterprise.

- New Courses are to be introduced by keeping in view of the industry requirements, placements, students retention and success rate.

- The Curriculum should be designed in such a way that at least 50% of the PG courses should contain minimum ONE or TWO units which are of industry relevant/state-of art/ skill based in the domain area and are to be taught by industry/R&D/domain expert(s)in off-line/on-line or hybrid mode.

- It is recommended to have at least ONE COURSE in each semester (industry relevant/skill based/state-of-art and able to convert their skills into enterprise) which should be completely handled by the experts from industry/R&D in off-line/on-line or hybrid mode.

- The logistics and honorarium to industry/R&D external experts will be met from the allocated budget of the college. The OUCE Alumni Association has also accepted to cooperate in this regard.

- It is decided to revise/redesign the Audit and Electives courses.The Semester End Examinations (SEE) for Audit Courses will be conducted only in online mode with Computer Based Test.

- Committee has also recommended for implementing the Plagiarism check for all BE, M.E./M.Tech., projects.

- It is also recommended to provide 10 marks, if any article related to M.E/M.Tech thesis is accepted in peer-reviewed journals.

- Dr. D. Vijay Kumar, President, OUCE Alumni Association has assured to give full support in designing the curriculum and completion of the courses by involving more experts from the Alumni Association. He suggested to give prior information to the Alumni Association before conducting the courses.

- A Scheme of instruction and evaluation for M.E. / M. Tech. programmes for the academic year 2022- 2023 is distributed to CBoS(A) for designing the courses.

- It is recommended to have minimum of 10 students and maximum of total class strength for PG electives courses and minimum of 20 students and maximum of total class strength for UG electives courses.

- It is also recommended to evaluate the UG/PG projects and dissertation preferably by industry/R&D experts.

Other points discussed with the permission of the Chair:

- Principal has proposed that, any student who wants to discontinue the course will be given an opportunity to complete the course in Part-Time mode with the approval of Academic Council.

- It is informed that a chance is given to PG students to complete the dissertation within the stipulation time 2+2+1 years, with the DRC recommendation.

- Principal has discussed the Almanac for BE II, IV & VI semester with the Heads and CBoS of the Departments and approved.

- It is decided to conduct online internship programs for the 3rd year students in view of paucity of time.

  Vice-Principal concluded the meeting with Vote of Thanks.

PRINCIPAL